

**Collaborative Project - Commitment Letter Template:** please use the following template to complete your Letter of Commitment

*A letter of commitment goes beyond passively supporting a project. It documents a planned engagement in collaboration between a main grant applicant and other entities whose contributions are significant to a project or proposal.*

Please remember that if there are multiple Commitment Letters on your project you will need to condense all letters into one document before uploading since Grant Interface only saves one upload to each question/section.

**1.) Your organization name:**

**2.) What are the specific responsibilities your organization would have during the proposed program/project?**

- **Responsibilities shared between collaborating groups:**
  
- **Responsibilities unique to your group in the collaboration:**

**3.) For how long, and in what capacity, has your organization been working with the main applicant organization?**

**4.) Why do you support and collaboratively engage with the main applicant organization? How does it show up, include, and serve its beneficiaries/the community?**

**5.) Your name, title, and contact information:**